

CHAUTAUQUA COUNTY AGRICULTURAL IMPROVEMENT PROJECT APPLICATION

Funding for this program is limited. All completed applications will be considered and awarded on a first come first serve basis. Eligible projects may receive a grant up to \$10,000 per farm. Please review budget guidelines in section 5.

Submit completed applications to: lj4@cornell.edu

Lisa Kempisty
CCE Chautauqua
@JCC Carnahan Center
525 Falconer Street
P.O. Box 20
Jamestown, NY 14702-0020

For office Use ONLY			
Date Received		Time Received	
Received by:			

Section 1: Applicant Information

Applicant's Name

First _____ Last _____

Name of Farm Operation

Home Address

Street _____

City _____ State _____ Zip _____

Approximate Improvement Site Address

Street _____

City _____ State _____ Zip _____

Estimated Start Date:

Estimated Completion Date:

Email

Phone (Best phone number to reach you during the day.)

(____) _____

Section 2: Are You Eligible?

1. Is the applicant a Chautauqua County resident at least 18 years of age?

Yes

No

2. Does the applicant materially and participate in the day-to-day production of the farm operation?

Yes

No

3. Is the proposed improvement site located in Chautauqua County?

Yes

No

4. Does the Agricultural Business applying for enhancement funds, file a Schedule F with the IRS?

Yes

No

If you answered "yes" to all questions, proceed to the next section.

Section 3:

5. I agree to submit a completed business plan within 30 days of this application to be considered for project funding.

Yes

No

6. Do you want assistance with your business plan?

Yes

No

7. I agree to submit a completed W9 upon request.

Yes

No

8. I understand that all eligible expenses must be incurred after project approval and before 10 months after the designated start date.

Yes

No

Section 6: Certifications

The undersigned does solemnly affirm, acknowledge, and agree that:

- (a) He/she is authorized to execute this application on behalf of the farm operation and that to the best of his/her knowledge, information and belief, all statements in the application, including all attachments hereto and any affidavits, certifications or supplemental information provided herewith, are true and accurate.
 - (b) Applicant will be obligated to repay any grant funds received under this Program in the event (a) its application, including any information provided therewith or thereafter, contains any material misrepresentations; or (b) the grant was made in error and the applicant is not entitled to assistance under the Guidelines; or (c) it fails to provide documentation to support any grant payments.
 - (c) In the event the applicant fraudulently represents any information in the application or supporting documentation, CCE may exercise any and all remedies available to it under the law and shall refer the matter to the appropriate authorities for prosecution.
 - (d) This application is a request for assistance and does not obligate CCE to award any funds.
 - (e) Budget calculations in the application are subject to review and adjustment. Under no circumstances do the calculations imply award of funds. If approved, award may be adjusted or rescinded if warranted upon comparison of all documentation.
 - (f) The receipt of any grants made under this Program is subject to approval.
 - (g) All documents submitted will become property of CCE Chautauqua and will not be returned.
 - (h) CCE Chautauqua reserve the right to modify the requirements of this application and to require additional information from the applicant.
 - (i) CCE Chautauqua may reject any application that it deems incomplete, ineligible for assistance or inappropriate for funding.
 - (j) Complete applications must be submitted by October 15, 2023, to be considered for funding.
 - (k) In accordance with IRS regulations all Program Assistance disbursed to an applicant will be reported by CCE to the IRS and CCE shall mail a Form 1099 to you at the address provided.
 - (l) Applicant agrees to indemnify and hold harmless CCE, as well as their respective agents, directors and employees, for any claims arising from the administration of this program.
 - (m) Applicant agrees to comply with the Chautauqua County Agricultural Improvement Project guidelines and requirements.
 - (o) Applicant's name and any grant award may be used by CCE in its promotional materials.
- Check here to indicate if you agree with the above statements.

Signature

Print name

Date